

INSTITUTE OF  
PUBLIC ADMINISTRATION  
AUSTRALIA

**IPAA**  
ACT

CORPORATE

MEMBERSHIP KIT



**BUILD** YOUR CONNECTIONS  
**CHALLENGE** YOUR THINKING

# WELCOME

Welcome to the Institute of Public Administration Australia (ACT).

As a member or supporter of the Australian public sector, who's influence and aptitude for excellence in public service resonates across the nation, IPAA ACT is here to connect you, challenge you, promote you, upskill you and reinvest back into sector.

An IPAA ACT corporate membership is an investment in your staff, your organisation and the future of public administration.

A corporate membership brings you:

- Programs that inspire contemporary thinking and professional growth through research and best practice.
- Tiered development opportunities that enhance and build the capability of your staff at different stages in their careers.
- A platform for representatives from your organisation to share knowledge across the sector.
- Connections across the service delivering a whole of government context and the opportunity to grow networks.

Your membership provides access to a platform for development, discussion and engagement across the public sector.

## IPAA ACT MEMBERSHIP

Collectively our membership base represents over 150,000 professionals in public administration, with our corporate members including all current Australian Government departments and a large number of agencies, the ACT Public Service, private sector organisations and academia.

## MEMBERSHIP INFORMATION AND CONTACT

In this kit you will find information about your membership including:

- Membership benefits and getting involved
- IPAA overview
- IPAA ACT leadership
- Programs and events
- Capability programs
- Spirit of Service Awards
- The 'Work with Purpose' podcast
- IPAA communications channels

For questions regarding membership benefits, opportunities, fees and payments, please reach out to our Communications and Engagement Manager:

Sarah Hope

[membership@act.ipaa.org.au](mailto:membership@act.ipaa.org.au) | 02 6154 9800



Major General Duncan Lewis AO DSC CSC presenting his valedictory address at the National Portrait Gallery

# MEMBER BENEFIT SNAPSHOT

## EXCLUSIVE, CORPORATE MEMBER BENEFITS

- **Complimentary or heavily discounted registrations** to IPAA ACT events including our flagship Secretary Series, Annual Address to the APS, annual Orations, Future Leaders Series, Executive Assistant Series, specialist events and programs, the IPAA ACT Conference, Graduate Data Conference and much more.
- Invitations to participate in our hugely popular **Future Leaders Program** for emerging and future leaders.
- Invitations to Band 1 and equivalent leaders to attend our exclusive new SES program, **Shaping the Narrative: Senior Executive Conversations**.
- Heavily **discounted registrations to the IPAA National Conference**. The 2022 National Conference is being held in Canberra on 12-14 October.
- Opportunities to **partner with us to co-design and deliver events**, conferences and initiatives that inform and inspire the public sector.
- Opportunities to **nominate for IPAA ACT's Spirit of Service Awards** to acknowledge outstanding work in your agency, and share your achievements and inspire others across the sector.
- Avenues to give back to the sector, collaborate and expand peer networks by **joining an IPAA Committee or community of practice**.
- **Complimentary online access** to new papers and the entire back catalogue of IPAA's journal of record on public administration, public management and public policy in Australia - the **Australian Journal of Public Administration**.
- **Expand your knowledge of public administration and networks across Australia** through participation in events, seminars, and conferences hosted by IPAA divisions nationally.

## ADDITIONAL BENEFITS

The inclusion of fully digital and hybrid events in our event programming has opened up opportunities for staff from across the country to engage and learn with us, including access to:

- **Work with Purpose** podcast series exploring the important role the Australian Public Service and supporting organisations are playing in the Government's response to and recovery from the COVID-19 pandemic, and priorities for the future.
- **Resource library** of past event and conference recordings and transcripts.
- Fortnightly editions of **IPAA CONNECT**, delivering curated content and resources for the public sector.

*"IPAA is a very valuable service and I encourage my staff to attend events and professional development opportunities."*

## GET INVOLVED

THERE ARE MANY WAYS IN WHICH YOUR ORGANISATION AND YOUR PEOPLE CAN GET INVOLVED WITH IPAA ACT.

### ATTEND OUR EVENTS

**Sign up** to receive our event invitations and newsletters.

### BUILD YOUR CAPABILITY

Participate in capability programs, such as our **Future Leaders Program**. Discuss and debate current and emerging challenges, broaden your perspectives of the public service, and network with your peers across the public sector.

### HONE YOUR EXPERTISE

Attend a SES Masterclass to strengthen your skills and capabilities. Learn from leading local and global experts.

### SUGGEST A SPEAKER

Suggest a speaker or topic for an IPAA event or podcast, which is relevant to public administration and the IPAA membership.

### JOIN A COMMITTEE OR WORKING GROUP

Expand your networks and give back to the public sector by joining an **IPAA ACT Committee** or working group.

### CELEBRATE PUBLIC SERVICE EXCELLENCE

IPAA ACT's **Spirit of Service Awards** recognises and celebrates excellence in public administration.

*"As well as personal development, IPAA provides an excellent opportunity to maintain and grow networks."*



## KEEPING YOUR MEMBERSHIP CURRENT

To keep your organisation and staff informed of events and programs relevant to their specific roles, it is important that you provide us with all appropriate contact details within your organisation.

Corporate member key contacts are usually from the Executive Office and/or the Communications or HR teams.

We also encourage you to provide as many staff contacts as appropriate for inclusion on event and communication distribution lists. If staff leave your organisation, please provide us with replacements by emailing [membership@act.ipaa.org.au](mailto:membership@act.ipaa.org.au).

## ABOUT IPAA

IPAA ACT is the professional body promoting excellence and professionalism in public administration.

We are a non-profit and non-partisan organisation that works in partnership with the public sector, the private sector, academia and other institutions. Together we provide a platform for debate and discussion about improving and striving for excellence in public administration in Australia.

Read our **Strategic Plan 2019-22** which outlines our current priorities.

### LEADERSHIP

IPAA ACT has a two-tier governance structure including a Board and a Council. The Board of Directors is the governing body of IPAA ACT and is elected by the Council. The Council represents our member base and is elected by members every three years. The Board and Council is led by our President, Ms Katherine Jones PSM.

### THE IPAA TEAM

The IPAA ACT team is based in Barton and led by Chief Executive Officer, Caroline Walsh. Meet Caroline and the team [here](#).

### IPAA'S NATIONAL FOOTPRINT

IPAA ACT is part of a federated national body which formed on 1 January 1980. Dr Gordon de Brouwer PSM is IPAA's National President. He leads a National Council made up of representatives of the eight IPAA divisions and a national executive. More information on IPAA's national activities is available on the **national IPAA website**.

*"Working in a portfolio agency, IPAA is critical to understanding the whole of government context."*



Dr David Gruen AO



Departmental Secretaries and agency heads at the 2021 Annual Address to the APS



Event guests at the National Gallery of Australia



Letitia Hope and Professor Tom Calma AO



Jane Halton AO



David Hazlehurst, Professor Genevieve Bell AO and Narelle Luchetti





# LEADERSHIP

## IPAA ACT BOARD OF DIRECTORS

### Chair and President

Ms Katherine Jones PSM  
Secretary  
Attorney-General's Department

### Director and Deputy President

Mr Michael Manthorpe PSM  
Individual Member

### Director and Deputy President

Ms Cheryl-anne Moy  
Deputy Secretary  
Department of Home Affairs

### Director and Councillor

Mr David Hazlehurst  
Deputy Secretary  
Department of Agriculture, Water and the Environment

### Director and Councillor

Ms Cath Ingram FIPAA  
Partner and Chairman  
KPMG

### Director

Mr Barry Mewett FIPAA  
Fellow and Individual Member



Ms Katherine Jones PSM, Secretary of the Attorney-General's Department and IPAA ACT President

## IPAA ACT COUNCIL 2021-2024

### **Ms Natalie Bekis**

State Manager - Victoria and Tasmania  
Aging and Aged Care Group  
Department of Health

### **Professor Andrew Campbell**

Chief Executive Officer  
Australian Centre for International Agricultural  
Research (ACIAR)

### **Ms Kylie Crane**

First Assistant Secretary  
Department of Education, Skills and Employment

### **Professor Mark Evans FIPAA**

Deputy Vice-Chancellor (Research)  
Charles Sturt University, Bathurst

### **Ms Justine Greig**

Deputy Secretary  
Department of Defence

### **Ms Tamsyn Harvey**

First Assistant Secretary  
Attorney-General's Department

### **Mr Patrick Hetherington**

Chief Operating Officer  
Department of Social Services

### **Ms Letitia Hope**

Deputy Chief Executive Officer  
National Indigenous Australians Agency

### **Ms Kathy Leigh FIPAA**

Head of Service  
ACT Public Service

### **Professor Renée McKibbin**

Interim Director  
Crawford School of Public Policy

### **Ms Samantha Palmer FIPAA**

General Manager  
Australian Trade and Investment Commission (Austrade)

### **Ms Harinder Sidhu**

High Commissioner to New Zealand  
Department of Foreign Affairs and Trade

### **Ms Charlotte Tressler**

Chief Operating Officer  
Australian Federal Police

### **Ms Jane Urquhart**

A/g Deputy Coordinator General and Chief  
Operating Officer  
National Recovery and Resilience Agency

### **Clare Walsh**

Deputy Secretary and Chief Operating Officer  
Department of Finance

### **Dr Damian West (Co-Opted)**

Deputy Director-General, Workforce Capability and  
Governance  
ACT Public Service

### **Public Officer**

### **Ms Caroline Walsh (ex officio)**

Chief Executive Officer  
Institute of Public Administration Australia (ACT)

We are a non-profit and non-partisan organisation. We work in partnership with the public sector, the private sector, academia and other institutions, to provide a platform for debate and discussion on public administration in Australia, focused on improvement and professional excellence.

## COMMITTEES AND WORKING GROUPS

IPAA ACT supports several committees that oversee its governance and specialist events and activities in line with the Strategic Plan. These include:

- Corporate Governance Committee
- Future Leaders Committee
- Executive Assistants Committee

Each committee includes representatives from our membership base, including the Australian Government, ACT Government, private sector and academia.

We also draw from a pool of experts from our membership base to be part of project-based working groups to help with the development of and provide guidance on the implementation of initiatives.

If you are interested in finding out more about our committees and working groups please contact the IPAA team [here](#).



Future Leaders Committee members Megan Aponte-Payne and Isabelle Franklin with Dr Ken Henry AC and Dr David Gruen



Executive Assistant Series 2020 End of Year event.

## GOVERNANCE

### IPAA ACT CONSTITUTION, AGM AND MEMBER'S ENTITLEMENT TO VOTE

The Institute of Public Administration Australia (ACT) Limited is a registered company under the *Corporations Act 2001* and is bound by a Constitution, which was last updated in October 2021.

The Constitution is available [here](#).

IPAA ACT's Annual General Meeting is held annually in the second half of the calendar year. Notification of upcoming AGMs are distributed to heads and relevant contacts of member organisations 21 days prior to the meeting. Members are entitled to vote at the AGM, and Special General Meetings as they are called.

Further details about Member voting entitlements and the voting process can be found in the **Constitution**.

Being part of a committee is a great way to get involved in IPAA activities, increase your networks and give back to the sector.



## PARTNERS

IPAA ACT thanks our corporate partners, whose support has helped to enrich our program and offer a broader range of services.



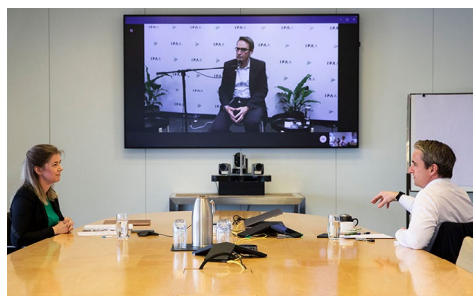
Satya Nadella, CEO of Microsoft with David Thodey AO



Cath Ingram FIPAA, Partner and Chairman of KPMG Canberra



Amanda Story, Partner at MinterEllison



Jessica Irvine and Dr Steven Kennedy PSM with Matt Comyn, CEO of the Commonwealth Bank of Australia



Andy Penn, CEO of Telstra



Kathy Kostyko, Senior Client Engagement Director at Hays Recruitment

# PROGRAMS AND EVENTS

IPAA ACT WORKS IN PARTNERSHIP WITH THE PUBLIC SECTOR, THE PRIVATE SECTOR, ACADEMIA AND OTHER INSTITUTIONS, TO PROVIDE A PLATFORM FOR DEBATE AND DISCUSSION OF ISSUES OF VITAL IMPORTANCE TO PUBLIC ADMINISTRATION. OUR SUITE OF PROGRAMS AND EVENTS INCLUDES A PODCAST SERIES, FLAGSHIP EVENTS, SPECIAL EVENT SERIES, ON DEMAND CONTENT AND CONFERENCES.

## FLAGSHIP EVENTS

### INTERNATIONAL WOMEN'S DAY EVENT

Recognising the extraordinary contribution that women make to the public sector. This is the annual flagship event for our Women in Leadership series.

### ADDRESS TO THE AUSTRALIAN PUBLIC SERVICE

The Secretary of the Department of the Prime Minister and Cabinet reflects on the year that was at this IPAA annual event.

### HELEN WILLIAMS ORATION

IPAA divisions host an Oration as part of their annual calendar, to honour an individual and their contribution to the field of public administration. In 2018 IPAA ACT established the *Helen Williams Oration* in honour of Helen Williams AC, the first woman to be appointed Secretary of an Australian Government department.

## EVENT SERIES

### SECRETARY SERIES

IPAA ACT occupies a privileged position working with a number of key leaders across the public sector. The Secretary Series provides a platform for Secretaries and agency heads to reflect on their portfolio, identify challenges and discuss and debate issues of relevance to the public sector.

### FUTURE LEADERS SERIES

Professional development events creating opportunities for emerging leaders to develop contacts across the public and private sector, and engage with and learn from senior leaders and peers.

### EXECUTIVE ASSISTANT SERIES

The Executive Assistant or *EA Series* is a great opportunity for EAs across the public and private sector to come together, share experiences and ideas, and build their capability and networks.

## CONFERENCES

### IPAA ACT ANNUAL CONFERENCE

IPAA ACT's Annual Conference is Canberra's premier forum for the Australian Public Service, providing a stellar cast of thought leaders and change agents from the public, private and non-profit sectors and academia. The 2022 Conference is being combined with the annual IPAA National Conference and will be held on 12-14 October at QT Canberra and online.

### GRADUATE DATA CONFERENCE

Examines the importance of data to policy-making, program delivery and broader public administration. The conference also showcases the progress being made in public sector data management, with a range of perspectives from across the sector.

*"The events give me a broader perspective of the APS, and motivate me in my work through sharing success stories and challenges."*

# CAPABILITY

## FUTURE LEADERS PROGRAM

The Future Leaders Program gives future leaders the opportunity to discuss and debate new and emerging challenges, broaden their perspectives of the public service, and network with participants from across the sectors.

Developed in partnership with Deloitte, the program is an interactive series of events and discussions. It is not a training course, rather a series of curated experiences integrated through panel sessions, roundtable group activities, connecting with SES and Future Leaders alumni, and networking with other program participants.

The program is open to corporate members of IPAA ACT. Participants should be at the APS6 to EL1 level, or equivalent levels within private sector or academia. Corporate members are allocated a limited number of places per program.

*“Participation in the Future Leaders Program has played a significant part in my professional development.”*

## SES MASTERCLASSES

*Shaping the Narrative: Senior Executive Conversations* is a six-session program for SES Band 1 and equivalent leaders from across the public sector in the ACT.

Based on the foundational thread of “What does it mean to be a high-performing public sector leader in a highly-dynamic, evolving context?” the program is framed around challenges facing public administration, and the ongoing attributes and mindset required for excellence in the light of these challenges.

Each of the six sessions focuses on the craft of leading in a complex, volatile environment where specialist expertise alone will not suffice, and where harnessing the experience of colleagues, teams and stakeholders will be increasingly necessary.

The SES program fosters authentic leadership, curiosity and intellectual insight, while supporting participants to build networks and deepen relationships across the sector.

Information about our capability programs can be found on the **IPAA website**, or contact the IPAA team at **capability@act.ipaa.org.au** or on 02 6154 9800.



2021 Future Leaders Program Cohort 2



## SPIRIT OF SERVICE AWARDS

IPAA ACT's **Spirit of Service Awards** recognise public sector initiatives that drive positive change for the Australian community.

Drawing on the learnings from our historically popular and successful Award programs – the *Prime Minister's Awards for Excellence* and the *Public Sector Innovation Awards* – we have created a new contemporary offering that reflects the leadership and excellence practices in the contemporary public sector.

The four Award categories are:

**COLLABORATION AWARD** recognising cross-agency and/or cross-jurisdiction initiatives where organisations have worked in a collaborative manner to deliver superior results and outcomes.

**COMMUNITY ENGAGEMENT AWARD** recognising initiatives where communities have played a key role in the design of superior services and supports that impact positively on the quality of community life.

**BREAKTHROUGH AWARD** recognising initiatives that develop and apply novel products, processes, services, technologies and/or management practices to create better experiences for the beneficiaries of the breakthrough.

**LEARNING AWARD** recognising initiatives that build the knowledge, skills and capabilities to address complex problems over time.

One discretionary Award is also offered—the Kerry Kennedy Award. This Award recognises organisations that are 'punching above their weight' and demonstrating excellence and innovation. This Award honours the late Mr Kerry Kennedy for his contributions to IPAA ACT and its past Award programs.

The Awards are open to all IPAA ACT members from Commonwealth and ACT Public Sector agencies. Cross-jurisdictional initiatives are encouraged, provided the lead organisation is an IPAA ACT member and is from the Commonwealth or ACT Public Service.



2021-22 Spirit of Service Awards Trophies

*"There is encouraging and inspiring work happening right across the public sector and behind that work is teams of people who deserve to have their work called out and recognised."*



## WORK WITH PURPOSE PODCAST

The Australian Public Service (APS) is playing an important role in delivering the Australian Government's response to and recovery from the COVID-19 pandemic. Across all areas and levels of the APS, action is being taken to implement the policies to support the Australian community. Launched in April 2020, each episode features discussions with individuals who are championing the response and working on future priorities.

David Pembroke, contentgroup's Founder and CEO, leads the Work with Purpose Australian Public Service discussions. IPAA's National President, Dr Gordon de Brouwer PSM, leads discussions with state-based public sector leaders for the 'Work with Purpose - A National Perspective' series.

Produced in partnership with  
**contentgroup**

Listen to the Work with Purpose podcasts [here](#).

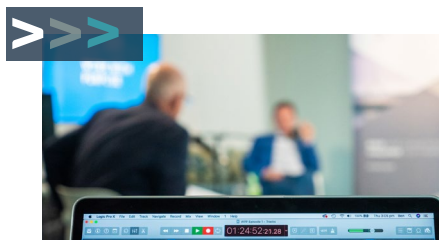
Topics covered in the series have included:

- Early COVID-19 Response
- Health and Wellbeing
- The Economy
- The APS after COVID-19
- Security and Defence
- Innovation
- ACT Government Perspectives
- Corporate Perspectives
- Future of Work

Supported by



**Australian Government**  
**Australian Public Service Commission**



Work with Purpose launch episode



Frances Adamson AC, David Pembroke and Holly Noble



Dr Gordon de Brouwer PSM and Jane Halton AO PSM



Professor Andrew Campbell, Dr Cathy Foley AO PSM, Professor Tanya Monro and Dr Cayt Rowe



Rebecca Skinner PSM



Mike Burgess and David Pembroke



Dr Michele Bruniges AM, David Fredericks PSM and David Pembroke



Dr Brendan Murphy



Randall Brugeaud, Jacqui Curtis and Dr David Gruen



## INTEGRITY SERIES

Integrity can be defined in many ways. It's about accountability, honesty, and doing the right thing. It's a learnable skill demonstrated through words, deeds, and behaviours. It's also core to building a high-performing, professional public service that delivers quality outcomes for all Australians.

IPAA ACT and the Australian Public Service Commission (APSC) have produced a four-part 'Integrity in the APS' podcast series. It explores the meaning of integrity, examines a pro-integrity culture and the framework that the Australian Public Service (APS) has built to engender trust, professionalism and accountability across the service

Series host, Rina Bruinsma, First Assistant Commissioner at the APSC, leads the discussions with an exceptional line-up of guests to explore integrity in the APS from four very different, yet interwoven perspectives.

Produced in partnership with



**Australian Government**  
**Australian Public Service Commission**

Episodes include:

### Understanding Integrity

Examines the meaning of personal and institutional integrity and the mechanisms of the APS pro-integrity framework.

### External Perspectives

Offers a lens on integrity from outside the public sector, including the relationship between integrity and public trust.

### Oversight Agencies

explores the roles, responsibilities and relationships of oversight agencies and how APS employees can better understand and engage with the APS integrity framework.

### Getting Practical

Case studies of the initiatives, approaches and learnings three Commonwealth agencies have undertaken to strengthen and uphold their integrity capability.

**listen to the series** 

**integrity in the APS**  
**podcast series** 

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## DIGITAL DELIVERY

In response to the COVID-19 pandemic and physical distancing protocols, IPAA ACT offers a range of digital events that are filmed and live-streamed to members, as well as the popular podcast series 'Work with Purpose'.

The IPAA Office in Barton has been converted into a professional recording studio with a range of audio-visual, filming and lighting equipment to support the production of online events, forums and podcasts.

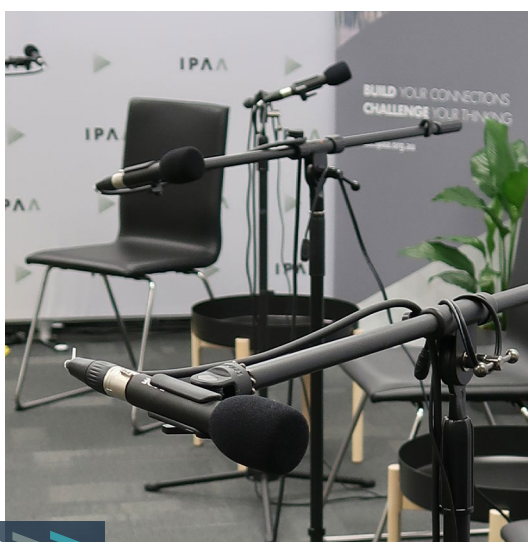
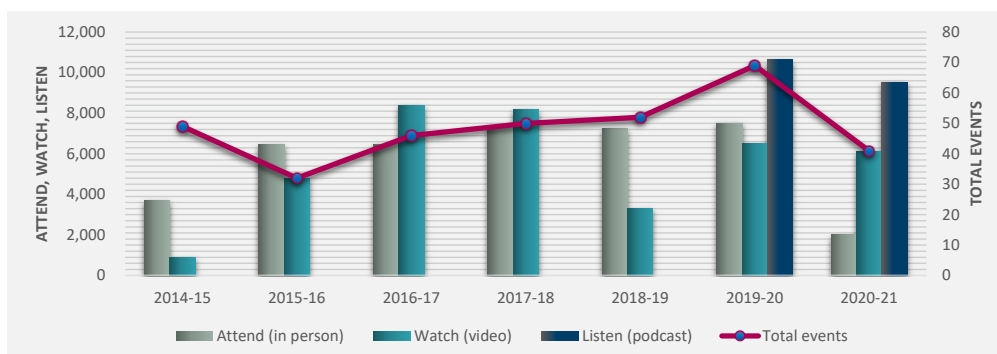
Our studio is available to corporate members to support the management, production and delivery of digital events relevant to public administration.

Digital events and recordings are managed by IPAA staff with support from an audio visual specialist who has worked extensively with us on both face-to-face and digital content.

### FURTHER DETAILS

For more information contact  
[admin@act.ipaa.org.au](mailto:admin@act.ipaa.org.au)

### IPAA AUDIENCE ENGAGEMENT (BY YEAR AND CHANNEL)



# COMMUNICATION CHANNELS

## INVITATIONS AND NEWSLETTERS

IPAA ACT regularly communicates with members via email. Members can nominate to receive any of the following communications:

### EVENT AND PODCAST INVITATIONS

Notifications of upcoming or recently released events, programs and podcasts delivered or supported by IPAA ACT.

### NEWSLETTER | IPAA CONNECT

Our newsletter highlighting past, current and future IPAA events and activities, along with relevant public sector news and resources.

You can subscribe to our email communications using this **form**. To add multiple staff members to our email distribution list, email **Sarah Hope**.

## WEBSITES

The **IPAA ACT website** provides regularly updated information on events, news and initiatives, social media and video content.

IPAA's **national website** provides regularly updated information on IPAA events and training opportunities right across Australia. It also has a range of freely available content including news, features and insights, as well as the history of IPAA and the National Council.

## SOCIAL MEDIA

### FOLLOW US



IPAAACT



@IPAAACT



IPAAACT



@IPAAACT



IPAA\_ACT

### SPREAD THE WORD

#IPAAevents #IPAAawards  
#workwithpurpose

## MAXIMISE YOUR MEMBERSHIP AND GET YOUR STAFF INVOLVED

Download this **information sheet** and circulate it to your staff to enable them to benefit from your membership and participate in our activities.

**DID YOU KNOW THAT YOU ARE A MEMBER OF IPAA ACT?**

**ENGAGE WITH US AND BENEFIT**

- › Grow your networks across the public sector
- › Develop your career
- › Hone your skills
- › Be inspired and inspire others
- › Recognise and celebrate achievements
- › Support excellence in public administration

**HOW TO CONNECT WITH US**

1. Go to the IPAA ACT website [www.act.ipaa.org.au](http://www.act.ipaa.org.au).
2. Click on the 'SIGN UP' button at the bottom of the homepage.
3. Complete the contact form.

**FOLLOW US**

@ipaa\_act
 @ipaaact
 @ipaaact

Email [membership@act.ipaa.org.au](mailto:membership@act.ipaa.org.au) for help or information.

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