

IPAA ACT ANNUAL REPORT

2020–21

BUILD YOUR CONNECTIONS
CHALLENGE YOUR THINKING



INSTITUTE OF
PUBLIC ADMINISTRATION
AUSTRALIA

IPAA
ACT

OUR MISSION

To promote excellence and professionalism in public administration.

ABOUT US

The Institute of Public Administration Australia (ACT) is a public company limited by guarantee. IPAA ACT is a non-profit and non-partisan organisation that works in partnership with the public sector, the private sector, academia and other institutions. IPAA ACT provides a platform for debate and discussion about improving and striving for excellence in public administration in Australia.

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ACN: 633 319 972

ABN: 24 656 727 375

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2020-21 CORPORATE MEMBERS

ACT Government
 Attorney-General's Department
 Australian Bureau of Statistics
 Australian Centre for International Agricultural Research
 Australian Commission for Law Enforcement Integrity
 Australian Communications and Media Authority
 Australian Electoral Commission
 Australian Federal Police
 Australian Financial Security Authority
 Australian Institute of Health and Welfare
 Australian Maritime Safety Authority
 Australian National Audit Office
 Australian Pesticides and Veterinary Medicines Authority
 Australian Public Service Commission
 Australian Research Council
 Australian Security Intelligence Organisation
 Australian Sports Anti-Doping Authority
 Australian Taxation Office
 Australian Trade and Investment Commission (Austrade)
 Australian Transaction Reports and Analysis Centre
 Boston Consulting Group
 Callida Consulting
 Clayton Utz
 Clean Energy Finance Corporation
 Clean Energy Regulator
 Comcare
 CPSU
 Crawford School of Public Policy, ANU
 CSIRO Planning, Performance and Evaluation
 Cyber Security CRC
 Defence Housing Australia
 Deloitte
 Department of Agriculture, Water and the Environment
 Department of Defence
 Department of Education, Skills and Employment
 Department of Finance
 Department of Foreign Affairs and Trade
 Department of Health
 Department of Home Affairs
 Department of Industry, Science, Energy and Resources
 Department of Infrastructure, Transport, Regional
 Development and Communications
 Department of Social Services
 Department of the House of Representatives
 Department of the Prime Minister and Cabinet
 Department of Veterans' Affairs

Digital Transformation Agency
 Ernst & Young
 Fair Work Ombudsman
 Food Standards Australia New Zealand
 Geoscience Australia
 Grains Research and Development Corporation
 Grosvenor Management Consulting
 Holding Redlich
 Independent Parliamentary Expenses Authority
 Institute for Governance and Policy Analysis, UC
 Interaction Consulting
 IP Australia
 McInnes Wilson Lawyers
 McKinsey & Company
 Murray-Darling Basin Authority
 Museum of Australian Democracy at Old
 Parliament House
 National Archives of Australia
 National Blood Authority
 National Disability Insurance Agency
 National Health and Medical Research Council
 National Indigenous Australians Agency
 National Library of Australia
 NDIS Quality & Safeguards Commission
 NGS Global
 Noetic Group
 Nous Group
 Office of National Intelligence
 Office of Parliamentary Counsel
 Office of the Commonwealth Ombudsman
 Parliamentary Budget Office
 Productivity Commission
 Queensland University of Technology (QUT)
 Questacon
 Reason Group
 Royal Australian Mint
 Safe Work Australia
 SAP Global
 Services Australia
 Steople
 Synergy Group Australia Pty Ltd
 The Treasury
 Thinkplace
 Torque Software
 Torres Strait Regional Authority
 University of New South Wales (UNSW) - Canberra

CHAIR'S REPORT



I am pleased to present the IPAA ACT Annual Report for 2020-21.

It was a successful year for IPAA ACT, notwithstanding the ongoing impact of COVID-19. We continued to support our members and the broader public sector, connecting members through digital and face to face channels, promoting a spirit of service and professionalism.

Status Report

In the past year, we have had over 6,900 people attend 43 IPAA ACT events. This is a significant achievement considering lockdown and physical distancing constraints placed on our usual program. Many of these events were delivered digitally which has increased our reach across the public sector. In April, we celebrated the one-year anniversary of our Work with Purpose podcast, with 43,000 plays across 47 episodes since the series inception.

In May, we launched our refreshed 2021 Future Leaders Program for APS6-EL1 equivalent staff. The program has been redesigned in partnership with Deloitte, based on alumni feedback and global best-practice in leadership education. The program offers excellent networking and growth opportunities for emerging leaders. We delivered our first Masterclass in March on Head, Heart and Hands of Transformation. Aimed at EL2 equivalents, this was delivered in conjunction with Boston Consulting Group.

We are working on a redesign of the IPAA Awards program with support from EY and significant consultation across the public sector. This will be a contemporary awards program, drawing on IPAA's success with the former Public Sector Innovation Awards and Prime Minister's Awards for Excellence.

We continue to enjoy strong support from our six partners, KPMG, MinterEllison, Telstra, Commonwealth Bank of Australia, Microsoft and Hays.

Governance

Our governance remains strong with the support of a dedicated, high-calibre Board and Council from across the sector and a range of active, representative committees.

Moving into the new financial year, we will elect a new Council and Board of Directors who will undertake a business planning activity to review our strategic direction and priorities from 2022 into the future.

Financial Report

The audited financial statements for the year 2020-21 show an operating surplus of \$34,823 resulting in a retained net asset position of \$743,769. Revenue was down significantly from previous years, due to the impact of COVID-19.

The cash position in the balance sheet gives the division a healthy current ratio. The liabilities include substantial memberships paid in advance for the next two years.

BellchambersBarrett conducted the audit of the financial statements for the fifth year. Looking ahead to 2021-22, the organisation will continue to focus on maintaining a sustainable financial position during the ongoing period of uncertainty.

The Year Ahead

There is likely to be continued uncertainty in the year ahead and we will continue to adapt and respond to the evolving situation to deliver a high-calibre events program which supports excellence and professionalism in public administration.

Thank you to our members for your ongoing support. We look forward to welcoming you to our new suite of activities over the next year.

I would like to extend my thanks to fellow members of the IPAA ACT Board and Council, committee members and other IPAA members who have engaged with our strategic priorities and activities over the year. I also thank Caroline Walsh, who took up the role of Chief Executive Officer in September 2020, and the IPAA ACT team for their flexibility and agility over what was a challenging year.

Dr Steven Kennedy PSM
Chair and President

IPAA ACT BOARD AND COUNCIL

BOARD OF DIRECTORS

IPAA ACT has a two-tier governance structure including a Board and a Council. The Board of Directors is the governing body of IPAA ACT and is elected by the Council. The Board was established at the first meeting of the 2019–2021 Council on 19 September 2019.



Chair and President

Dr Steven Kennedy PSM

Secretary,
The Treasury



Director and Deputy President

Michael Manthorpe PSM

Commonwealth Ombudsman,
Office of the Commonwealth
Ombudsman



Director and Deputy President

Alison Larkins FIPAA

Commonwealth Coordinator-
General of Migrant Services,
Department of Home Affairs



Director and Councillor

Cath Ingram FIPAA

Partner and Chairman,
KPMG Canberra



Director and Councillor

David Hazlehurst

Deputy Secretary, Department
of Agriculture, Water and the
Environment



Director

Barry Mewett FIPAA

Individual Member,
IPAA Fellow



Company Secretary

Marianne Gomba

Director, Australian Public
Service Commission



Public Officer

Caroline Walsh (ex officio)

Chief Executive Officer, Institute
of Public Administration Australia
(ACT)

COUNCIL MEMBERS

IPAA ACT is supported by an elected Council of twenty members. The current Council were appointed on 4 September 2019 for the term 2019 to 2021. The Council represents the members of IPAA ACT under the leadership of its President, Dr Steven Kennedy PSM.



Councillor

Professor Andrew Campbell

Chief Executive Officer, Australian
Centre for International
Agricultural Research



Councillor

Dr Jill Charker FCPHR GAICD

Associate Partner,
McKinsey & Company

COUNCIL MEMBERS CONTINUED



Councillor

Heather Cook

Deputy Director-General,
Australian Security Intelligence
Organisation



Councillor

Cheryl-anne Moy

Deputy Secretary,
Department of Home Affairs



Councillor

Caroline Edwards PSM

Associate Secretary,
Department of Health



Councillor

Samantha Palmer FIPAA

General Manager, Austrade
National Representative



Councillor

Professor Mark Evans FIPAA

Director, Democracy 2025,
Museum of Australian
Democracy



Councillor

William Story

First Assistant Secretary a/g,
Department of the Prime
Minister and Cabinet



Councillor

David Hazlehurst

Deputy Secretary,
Department of Agriculture,
Water and the Environment



Councillor

Professor Helen Sullivan FIPAA

Dean, College of Asia and the Pacific,
Australian National University



Councillor

Katherine Jones PSM

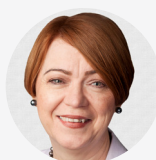
Associate Secretary,
Department of Defence



Councillor

Dr Vivienne Thom AM

Independent Consultant
Individual Member



Councillor

Roxanne Kelley PSM

Deputy Secretary,
The Treasury



Councillor

Mary Wiley-Smith

Deputy Secretary, Department
of Industry, Science, Energy and
Resources



Councillor

Kathy Leigh FIPAA

Head of Service and Director-
General, ACT Public Service



Councillor

Dr Damian West

Deputy Director-General,
ACT Public Service

Occupants of positions as at 30 June 2021.

CEO'S REPORT



It is with pleasure that I present my first report as CEO (Chief Executive Officer), and reflect on my year with IPAA ACT.

As the Chair has mentioned, this year has been remarkably successful despite the challenges presented by a global pandemic. IPAA ACT maintains extremely high levels of engagement across the sector. Our programs attract strong support, our events are well attended, and our digital reach has expanded. Our Future Leaders Program, which was refreshed during 2020, has gone from strength to strength and I would like to thank our partner, Deloitte, for their significant support of the program.

The uncertain nature of the 2020-2021 period has allowed us to continue exploring alternative ways of delivering, including hybrid and fully-digital delivery. While this style of delivery cannot replace building connections through face-to-face events, it has become a vital part of IPAA's program.

The Work with Purpose podcast, delivered with the support of contentgroup and the Australian Public Service Commission, has provided a critical platform for us to increase engagement with our members and share content and resources. We welcome the exchange of ideas about how other organisations are responding to this period of change, and hope that the podcast will continue to be a vehicle of knowledge sharing and storytelling about public administration.

The Australian Taxation Office have provided exemplary support for IPAA this year through the secondment of staff to the IPAA team. This

has enabled IPAA to strengthen our delivery, whilst supporting mobility across the sector and providing important capability development.

I would like to thank the IPAA ACT Board and IPAA ACT Council for their guidance and leadership. I would like to express my gratitude to Dr Steven Kennedy PSM and Michael Manthorpe PSM for their support throughout the year. I am incredibly grateful for their expertise and commitment to IPAA.

I would also like to thank the IPAA team for their warm welcome and dedication. We look forward to another successful year where we promote a spirit of service and professionalism across the public sector.

A handwritten signature in dark ink, appearing to read 'Caroline Walsh'.

Caroline Walsh
Chief Executive Officer

IPAA STAFFING

IPAA TEAM

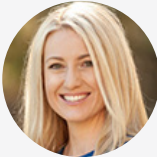
IPAA ACT consists of a small, dedicated team of people who serve the sector by bringing quality content and events to members.



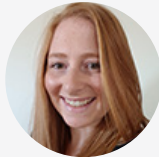
Caroline Walsh
Chief Executive Officer



Sarah Hope
Membership &
Communications Manager



Gemma Benn-Clibborn
Corporate Director



Rachel Duncan
Office Manager



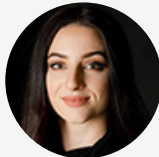
Dylan Clements
Program Director



Kimberley Haines
Capability Coordinator



Wei Shen Tan
Project Manager



Shantell Cunningham
Events Coordinator



Chantelle Kreti
Operations Manager



Kelly McAlear
Capability Coordinator



Shannon Payten-McDonald
Business Manager



IPAA National
Frank Exon
National Director

Occupants of positions as at 30 June 2021.

IPAA ACT COMMITTEES

COMMITTEES

Several committees oversee IPAA ACT initiatives and activities to ensure the organisation achieves its key priorities. Committee members are drawn from the IPAA membership base.

Board of Directors Oversees the management of IPAA ACT Detailed on page 4	Council Supports the oversight of IPAA ACT Detailed on page 4-5
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Corporate Governance Committee | Board Sub-Committee

Oversees all IPAA corporate, systems, policies, budget and other internal governance processes, and provides assurance and advice to the Board and Council on these matters.

- Michael Manthorpe PSM, Commonwealth Ombudsman (Chair)
- Emily Canning, Department of Social Services
- Jonathan Curtis, Department of Parliamentary Services
- Sam Engele, ACT Government
- Bronwen Jagers, Department of Agriculture, Water and the Environment
- Katherine Jones PSM, Department of Defence
- Roxanne Kelley PSM, The Treasury
- Kathy Kostyrko, Hays Recruitment
- Barry Mewett FIPAA and Individual Member
- Dr Vivienne Thom AM, Independent Consultant

Program & Events Committee | Council Sub-Committee

The committee develops and oversees the delivery of IPAA ACT’s programs and events, including regular programs and annual flagship events.

- David Hazlehurst, Department of Agriculture, Water and the Environment (Chair)
- Dr Jill Charker, McKinsey and Co
- Heather Cook, Australian Security Intelligence Organisation
- Paul Coromandel, KPMG Canberra
- Katy Haire, ACT Government
- Petra Parker, MinterEllison
- Lucy Poole, Digital Transformation Agency
- Catherine Seaberg, Australian Public Service Commission
- Pierre Skorich, Department of Agriculture, Water and the Environment
- William Story, Department of the Prime Minister and Cabinet
- Professor Helen Sullivan FIPAA, Crawford School of Public Policy at ANU

Engagement & Capability Committee | Council Sub-Committee

Supports IPAA ACT to develop the capability and increase the professionalism of public administration.

- Samantha Palmer FIPAA, Austrade (Chair)
- Professor Deborah Blackman, UNSW School of Business
- Professor Andrew Campbell, Australian Centre for International Agricultural Research
- Belinda Casson, Department of Finance
- Professor Mark Evans, Democracy 2020, Museum of Australian Democracy
- Jason Stott, NDIS Quality and Safeguards Commission
- Carlyn Waters, Department of Agriculture, Water and the Environment
- Damian West, ACT Government
- Kristy Zwickert, KPMG Canberra

Future Leaders Committee | Special Interest Sub-Committee

Develops broad and innovative perspectives to support the next generation of leaders and prepare them to lead the public sector of tomorrow.

- Holly Noble, Department of Finance (Chair)
- Deanne Allan, Attorney-General's Department
- Megan Aponte-Payne, Department of the Prime Minister and Cabinet
- Denise Catt, Department of the Prime Minister and Cabinet
- Isabelle Franklin, Department of the Prime Minister and Cabinet
- Mikaela Giri, Australian Border Force
- Emma Layton, KPMG Canberra
- Rebecca-Lee McDougall, Department of Education, Skills and Employment
- Jack Milne, Attorney-General's Department
- Brock Phyland, Department of Veteran's Affairs
- Michael Sanese, PwC
- Matt McMahon, Australian Electoral Commission (SES Sponsor)

Executive Assistant Series Committee | Special Interest Sub-Committee

Strengthening an engaged and capable cohort of Executive Assistants in public administration.

- Esther Hunter, Office of the Special Investigator (Chair)
- Alyssa Broomby, Digital Transformation Agency
- Courtney Djerke, MinterEllison
- Stephanie Ebert, Services Australia
- Sarah Kalleske, ACT Government
- Kathryn Molloy, Services Australia
- Michael Oliver, Department of Industry, Science, Energy and Resources
- Carolina Ross, ACT Government
- Liz Walters, Department of Veterans' Affairs

IPAA ACT CORPORATE PARTNERS

IPAA ACT partnered with organisations across the private sector on programs and events which amplified the division's delivery of services to members. We thank our corporate partners for another year of support, and look forward to continuing dynamic and productive relationships into the future.

- Commowealth Bank of Australia
- Hays Recruitment
- KPMG Canberra
- Microsoft Australia
- MinterEllison
- Telstra



MinterEllison



IPAA ACT

PERFORMANCE IN 2020–21



IPAA ACT: YEAR IN REVIEW

It has been a successful year of sharing ideas, expertise, networking, professional development, awards, forums and a new suite of digital products.

91

CORPORATE MEMBERS
REPRESENTING OVER

150,000+

PUBLIC ADMINISTRATION
PROFESSIONALS

200+

INDIVIDUAL MEMBERS



81

IPAA EVENTS & ACTIVITIES
ENGAGING

30,000+

PUBLIC ADMINISTRATION
PROFESSIONALS

MEMBERS

PUBLIC SECTOR
PRIVATE SECTOR
ACADEMIA
NFP & NGO
STUDENTS
FELLOWS OF IPAA



900

ATTENDEES

@ 19

IN-PERSON EVENTS



1.1K

ATTENDEES

@ 5

HYBRID EVENTS



4.4K

VIEWERS

@ 17

DIGITAL EVENTS



39.6K

LISTENERS

TO 39

PODCASTS



6.1K

VIEWS

OF 250+

VIDEOS



170+

SPEAKERS & PANELLISTS



40+

INNOVATION AWARDS NOMINEES



120+

FUTURE LEADERS PARTICIPANTS



200+

ATTENDEES AT SECRETARY SERIES' EVENTS

IPAA 2020-21 THEMES



IPAA ACT 2020-21

EVENTS AND ATTENDANCE

Event	Activity
Program and Events	
APS Data Network Delivering Data Differently	Event
Exploring Nesta's Participatory Futures Report	Event
The Role of AI in Australia in 2030: Policy Implications and the Nature of Industry in Society	Event
DFAT ADF Diplomacy on the Frontline	Event
Economic Recovery Scenarios	Event
Delivering Great Policy APS Policy Through COVID-19 : From Crisis to Recovery and Beyond	Event
Williams Oration Christine Morgan	Event
Annual General Meeting	Event
Garra Oration The Hon Greg Hunt MP	Event
Cyber Security in Australia: A Team Sport	Event
Graduate Data Network Emerging Technology: AI in Australia and the Future of Decision Making	Event
Women in Public Sector Leadership Leading Her Journey Her Way	Event
Defence Transformation Strategy Launch	Event
APS Disability Employment Strategy 2020-25: From Intention to Action	Event
Annual Address to the Australian Public Service	Event
International Women's Day Digital Workshop	Event
Graduate Data Week	Event
Indigenous Voice Webinar	Event
The Workplace of the Future	Event
Public Policy Lessons from the Financial Crisis	Event
Public Service Medals - Spirit of Service	Event
Secretary Series	
Secretary Series Michael Pezzullo AO	Secretary Series
Secretary Series Simon Atkinson	Secretary Series
Special Interest Series	
Future Leader Series Hackathon	Future Leader Series
Executive Assistant Series Providing Support Throughout the Pandemic	Executive Assistant
Executive Assistant Series End of Year Event	Executive Assistant
Awards	
Public Sector Innovation Awards Ceremony	Awards
Professional Development	
Future Leaders Program 2020 Cohort 1 Launch	Future Leaders Program
Future Leaders Program 2020 Cohort 1 Future of Work	Future Leaders Program
Future Leaders Program 2020 Cohort 1 Citizen at the Centre	Future Leaders Program
Future Leaders Program 2020 Cohort 2 Launch	Future Leaders Program
Future Leaders Program 2020 Cohort 2 Trust in Government	Future Leaders Program
Future Leaders Program 2020 Cohort 2 Future of Work	Future Leaders Program
Future Leaders Program 2020 Cohort 1 Finale	Future Leaders Program
Future Leaders Program 2020 Cohort 2 Citizen at the Centre	Future Leaders Program
Future Leaders Program 2020 Cohort 2 Trust in Government	Future Leaders Program
Future Leaders Program 2020 Cohort 2 Finale	Future Leaders Program
Future Leaders Program 2021 Cohort 1 Launch	Future Leaders Program
Future Leaders Program 2021 Cohort 1 Crucible Moments Masterclass	Future Leaders Program
Future Leaders Program 2021 Cohort 1 Building Your Network and Ecosystem	Future Leaders Program
Future Leaders Program 2021 Cohort 1 Govlab: 100 Minutes To Innovate	Future Leaders Program
Future Leaders Program 2021 Cohort 1 Inclusive Leadership Masterclass	Future Leaders Program
Podcasts	
Food for Thought - with Ray Griggs and Letitia Hope	Work with Purpose
Under Pressure - with Rebecca Skinner	Work with Purpose
Road to Recovery - with Jane Halton	Work with Purpose
Oceans-19: A New Approach to Working in the APS - with Michael Pezzullo	Work with Purpose
A National Perspective Public Sector Reform on Steroids - with Sharyn O'Neill	Work with Purpose
Future Leaders: The APS in 2021 and Beyond - with Katherine Jones PSM	Work with Purpose
Keeping it Simple - with Chris Jordan AO	Work with Purpose
A National Perspective Fundamentally Changing Service Delivery - with Dave Stewart	Work with Purpose
Let's Stick Together - with Steven Worrall and Dr Larry Marshall	Work with Purpose
A National Perspective COVID-19 has shown the Public Service What's Possible - with Erma Ranieri	Work with Purpose
Parliamentary Powers On - with Rob Stefanic and Cate Saunders	Work with Purpose
Global Perspectives Fiji's Coordinated Response to COVID-19 - with Bernadette Welch	Work with Purpose
A Purpose Driven Public Service - with Philip Gaetjens and Eleanor Kay	Work with Purpose
Keeping Up With JobKeeper - with Dr Steven Kennedy and Matt Comyn	Work with Purpose
Last Drinks - with Drew Baker, Caroline Walsh and Carmel McGregor	Work with Purpose
Australia's Bright Future - with Andy Penn	Work with Purpose
Making the Lives of Australian Citizens Easier - with Ailsa Borwick, Jason Lucchese and Helen Bailey	Work with Purpose
Strong Teams, Strong Institutions - with Rosemary Huxtable PSM and Chris Moraitis PSM	Work with Purpose
Global Perspectives An Extraordinary APS with the Australian Centre for Interanational Ag Research	Work with Purpose
Looking Back While Moving Forward - Dr Marie-Louise Ayres, Dr Matthew Trinca AM and Dr Rachael Coghlan	Work with Purpose
National Service, Individual Service - with Liz Cosson AM CSC	Work with Purpose
Workplace Health and Safety: A Common Sense Approach - with Sandra Parker PSM and Sue Weston PSM	Work with Purpose
A National Perspective A Well Earned Tipping Point with Jodie Ryan	Work with Purpose
Trust in Government After 2020: Where Do We Go From Here? - with Michelle Grattan AO and Professor Mark Evans	Work with Purpose
2020 Retrospective The Dynamic Duo - with Professor Brendance Murphy and Caroline Edwards	Work with Purpose
2020 Retrospective Behing the Scenes of Australia's Largest Ever Spending Program - with Dr Steven Kennedy and Matt Comyn	Work with Purpose
2020 Retrospective An Extraordinary APS with the Australian Centre for Ag Research	Work with Purpose
A Rising Threat : Cyber Security in the APS - with Hamish Hansford	Work with Purpose
Flexible Responders: Taskforce Toolkit and the APS Mobility Framework	Work with Purpose
Why the APS Professions Are Important To the Sector and Australia with Dr David Gruen, Jacqui Curtis and Randall Brugeaud	Work with Purpose
Supporting Mental Health In A Crisis - with Andrew Colvin	Work with Purpose
Collecting and Protecting Australia's Memories - with David Fricker	Work with Purpose
Building Confidence in the APS - with Martin Hoffman	Work with Purpose
A Positive Outlook - with Dominic Price, Megan Aponte-Payne and Isabelle Franklin	Work with Purpose
Special Episode: Anniversary Edition	Work with Purpose
Women in Leadership: STEM Edition	Work with Purpose
A Look into the Future: The APS Workforce Strategy 2025	Work with Purpose
Strategic Thinking In A Crisis	Work with Purpose
Putting A Stop To International Fraud	Work with Purpose

Number Held	Date	Registered	In-Person	Online
1	17-Jul-20	439	N/A	330
1	21-Jul-20	315	N/A	253
1	18-Aug-20	598	N/A	456
1	1-Sep-20	799	N/A	544
1	10-Sep-20	505	N/A	304
1	15-Sep-20	596	N/A	332
1	22-Sep-20	342	N/A	199
1	23-Sep-20	70	48	9
1	21-Oct-20	518	N/A	420
1	6-Nov-20	382	49	301
1	17-Nov-20	501	N/A	179
1	20-Nov-20	244	N/A	97
1	27-Nov-20	548	N/A	463
1	3-Dec-20	469	N/A	301
1	15-Dec-20	472	203	259
1	10-Mar-21	81	N/A	64
1	22-26 Mar 21	N/A	N/A	N/A
1	29-Mar-21	456	N/A	172
1	30-Mar-21	99	91	N/A
1	17-May-21	138	127	N/A
1	03-Jun-21	103	42	6
1	25-Nov-20	145	35	71
1	24-Jun-21	137	103	N/A
1	28-Jul-20	25	N/A	22
1	25-Aug-20	310	N/A	259
1	16-Dec-20	151	138	N/A
1	31-Jul-20	160	48	163
1	1-Sep-20	40	37	N/A
1	16-Sep-20	40	37	N/A
1	13-Oct-20	40	34	N/A
1	22-Oct-20	39	33	N/A
1	27-Oct-20	40	31	N/A
1	4-Nov-20	39	35	N/A
1	12-Nov-20	40	34	N/A
1	18-Nov-20	39	30	N/A
1	2-Dec-20	39	28	N/A
1	10-Dec-20	39	25	N/A
1	05-May-21	49	48	N/A
1	19-May-21	49	43	N/A
1	02-Jun-21	49	46	N/A
1	15-Jun-21	49	44	N/A
1	22-Jun-21	49	39	N/A
1	6-Jul-20	N/A	N/A	N/A
1	13-Jul-20	N/A	N/A	N/A
1	20-Jul-20	N/A	N/A	N/A
1	27-Jul-20	N/A	N/A	N/A
1	3-Aug-20	N/A	N/A	N/A
1	10-Aug-20	N/A	N/A	N/A
1	17-Aug-20	N/A	N/A	N/A
1	20-Aug-20	N/A	N/A	N/A
1	24-Aug-20	N/A	N/A	N/A
1	27-Aug-20	N/A	N/A	N/A
1	31-Aug-20	N/A	N/A	N/A
1	7-Sep-20	N/A	N/A	N/A
1	14-Sep-20	N/A	N/A	N/A
1	21-Sep-20	N/A	N/A	N/A
1	28-Sep-20	N/A	N/A	N/A
1	6-Oct-20	N/A	N/A	N/A
1	12-Oct-20	N/A	N/A	N/A
1	19-Oct-20	N/A	N/A	N/A
1	26-Oct-20	N/A	N/A	N/A
1	5-Nov-20	N/A	N/A	N/A
1	9-Nov-20	N/A	N/A	N/A
1	23-Nov-20	N/A	N/A	N/A
1	3-Dec-20	N/A	N/A	N/A
1	7-Dec-20	N/A	N/A	N/A
1	21-Dec-21	N/A	N/A	N/A
1	4-Jan-21	N/A	N/A	N/A
1	18-Jan-21	N/A	N/A	N/A
1	1-Feb-21	N/A	N/A	N/A
1	15-Feb-21	N/A	N/A	N/A
1	11-Mar-21	N/A	N/A	N/A
1	15-Mar-21	N/A	N/A	N/A
1	29-Mar-21	N/A	N/A	N/A
1	12-Apr-21	N/A	N/A	N/A
1	27-Apr-21	N/A	N/A	N/A
1	29-Apr-21	N/A	N/A	N/A
1	10-May-21	N/A	N/A	N/A
1	24-May-21	N/A	N/A	N/A
1	7-Jun-21	N/A	N/A	N/A
1	21-Jun-21	N/A	N/A	N/A
81		9243	1428	5204

STRATEGIC THEME 1

CONNECTING A TRUSTED PUBLIC SERVICE

EVENTS

IPAA delivered a versatile event program throughout 2020–21, with a mix of in-person and digital events. Notable in-person events were:

- **Annual Address to the Australian Public Service:** on 15 December 2020, Philip Gaetjens, Secretary of the Department of the Prime Minister and Cabinet delivered the keynote address at the 2020 Annual Address to the Australian Public Service.
- **Public Policy Lessons from the Global Financial Crisis:** on 17 May 2021, IPAA was pleased to host a panel which reflected on lessons from the Global Financial Crisis.
- **Public Service Medals - Spirit of Service:** on 3rd June 2021, a panel of speakers discussed what it means to be awarded a Public Service Medal and the spirit of service that underpins it.

Notable digital events were:

- **Launch of the 'Lead the Way: Defence Transformation Strategy' with the Minister for Defence:** on 27 November 2020, IPAA was pleased to live-stream a keynote address by Senator the Hon Linda Reynolds CSC as she launched the new Defence Transformation Strategy.
- **APS Policy Through COVID-19: From crisis to recovery and beyond:** on 15 September 2020 IPAA hosted a panel of senior public servants who discussed policy delivery during and beyond the COVID-19 crisis.

There were over 900 attendees at in-person events in 2020–21, with over 4,000 digital event viewers.

WORK WITH PURPOSE

On 6 April 2020 IPAA launched a weekly podcast called 'Work with Purpose' in partnership with contentgroup, and supported by the Australian Public Service Commission (APSC).

The podcast explores the Australian Government's response to and recovery from the COVID-19 pandemic hearing from leaders across the public service.

There were 39 podcast episodes in 2020–21 which attracted an audience of 39,600 listeners.

DIVERSITY AND INCLUSION

IPAA continued to focus on diversity in public administration, with the following significant events:

- **International Women's Day:** on 10 March 2021, IPAA ACT held an International Women's Day Digital Workshop with facilitators Professor Kim Rubenstein and Trish Bergin, Co-Directors of the University of Canberra's 50/50 by 2030 Foundation. The event was hosted by Caroline Edwards PSM, Associate Secretary at the Department of Health and IPAA ACT Councillor.
- **Indigenous Voices Webinar:** on 29 March 2021, IPAA ACT and The National Indigenous Australians Agency hosted a webinar with Professor Tom Calma AO, the Co-chair of the Senior Advisory Group, leading the Indigenous Voice co-design process, and Letitia Hope, the Co-chair of the Indigenous Voice Local and Regional Co-design Group.

STRATEGIC THEME 2

PROMOTING A SPIRIT OF SERVICE

INNOVATION AWARDS

The sixth Public Sector Innovation Awards were held in 2020 in partnership between IPAA and the Public Sector Innovation Network (PSIN).

The Awards were presented by David Fredericks PSM, the Secretary of the Department of Industry, Science, Energy and Resources at a ceremony in July. The Award winners were:

- **Citizen Centred Innovation – 'Regional University Centre Program'**
Department of Education, Skills and Employment
- **Culture and Capability – 'Single Touch Payroll'**
Australian Taxation Office
- **Digital and Data – 'Innovations with 3D X-ray Technology'**
Department of Agriculture, Water and the Environment
- **Judges' Award – 'Classified: Innovative Cyber Security Awareness Program'**
Department of Parliamentary Services
- **Judges' Award – 'JobSeeker Streamlined Claim'**
Services Australia

IPAA NATIONAL FELLOWS

IPAA ACT was pleased to recognise two IPAA Fellows in 2020:

- **Professor Mark Evans** – Director of Democracy 2025, Museum of Australian Democracy and IPAA ACT Councillor (2015 to present).
- **Elizabeth Kelly PSM** – Deputy Secretary, Department of Industry, Science, Energy and Resources and IPAA ACT Councillor (2016-2021).

AWARD PROGRAM REVIEW

Throughout 2020 and 2021 IPAA ACT has undertaken a process to review and redesign the IPAA ACT Award Program. We have drawn on the learnings from our historically popular and successful Award programs – the Prime Minister's Awards for Excellence and the Public Sector Innovation Awards – to create a new contemporary offering that reflects the leadership and excellence practices in the contemporary public sector.

The newly designed Awards will be launched in the second half of 2021.

STRATEGIC THEME 3

GROWING CAPABILITY AND PROFESSIONALISM

ENGAGEMENT AND CAPABILITY COMMITTEE

The Engagement and Capability Committee formed in September 2019, oversees membership engagement activities, as well as capability development programs and awards. The Committee is Chaired by IPAA ACT Councillor Samantha Palmer and consists of nine Committee members from across the Commonwealth and ACT Public Services, academia, and the private sector.

The Committee continues to seek opportunities for new ways to grow capability and professionalism across the sector and is currently exploring a variety of activities including peer-based learning, reverse mentoring and executive leadership programs.

FUTURE LEADERS PROGRAM

Now in its fifth year of delivery, the Future Leaders Program remains one of IPAA's most popular activities.

The Program was delivered three times in the 2020-21 period, bringing together over 150 'future leaders' from across the sector.

Deloitte came on board as the official partner of the 2021 Future Leaders Program and worked closely with IPAA to update and redesign the Program to meet the needs of the sector. The first cohort of the newly refreshed program launched on 5 May 2021.

The Program consists of six interactive sessions across a three-month period:

SESSION 1 – Launch Event: Secretary Address 'the world we are in - leading through disruption'.

SESSION 2 – Crucible Moments Masterclass: Change leadership strategies for future leaders.

SESSION 3 – Building Your Network and Ecosystem Panel & Workshop.

SESSION 4 – GovLab: 100 Minutes to Innovate.

SESSION 5 – Inclusive Leadership Masterclass.

SESSION 6 – Where to From Here?

Feedback from the new Program has been excellent, with two additional cohorts confirmed for the second half of 2021 and many applicants asking to be placed on the waitlist for future cohorts. IPAA continues to explore different delivery models for the Program to allow participation from members interstate and to broaden the scope to meet the high level of interest.

WORKSHOPS & MASTERCLASSES

On 10 March 2021, IPAA ACT held an International Women's Day Digital Workshop with facilitators Professor Kim Rubenstein and Trish Bergin, Co-Directors of the University of Canberra's 50/50 by 2030 Foundation. The event was hosted by Caroline Edwards PSM, Associate Secretary at the Department of Health and IPAA ACT Councillor. The workshop gave participants the opportunity to reflect on and draw insights from their experiences of leadership under pressure during the COVID-19 pandemic.

On 23 March 2021 IPAA ACT partnered with Boston Consulting Group (BCG) to deliver the 'Head, Heart and Hands of Transformation' Masterclass. This small and bespoke event was delivered in-person at the BCG offices. The Masterclass included a keynote address delivered live from Boston by BCG Managing Director and Partner, Debbie Lovich. Following the address, attendees participated in interactive breakout sessions and networking.

STRATEGIC THEME 4

EXTENDING OUR INFLUENCE AND ENGAGEMENT

PARTNERSHIPS

IPAA worked closely with the Australian Public Service (APS) and the ACT Public Service throughout the year to discuss issues of importance across the sector.

Several government partner organisations included the Department of the Prime Minister and Cabinet; the Australian Public Service Commission; the Department of Industry, Science, Energy and Resources; the Department of Social Services; the Department of Foreign Affairs and Trade; the Department of Defence and the Australian Signals Directorate.

A highlight for the year was the launch of the 'APS Disability Employment Strategy 2020-25: From intention to action' online event on 3 December 2020 which was filmed at the Department of Education, Skills and Employment and livestreamed across the APS. The online event was held in partnership with the APS Disability Champions Network, the Australian Public Service Commission, and the Department of Social Services.

Another notable event was 'Diplomacy on the Front Line' a conversation with Frances Adamson AC, Secretary of the Department of Foreign Affairs and Trade and General Angus Campbell AO DSC, Chief of the Defence Force. This event was held in partnership with the Department of Foreign Affairs and Trade on 2 September 2020.

MEMBERSHIP ENGAGEMENT

IPAA continued to receive strong support from membership in 2020-21.

Engagement with members remained strong, with many Departmental Secretaries or Agency Heads speaking at IPAA events or podcasts throughout the year.

Notable new members in 2020-21 included Comcare; the National Library of Australia and the Torres Strait Regional Authority.

With a continued focus on individual membership, we are pleased to have several individual members and Fellows on our Board and Council.

PRIVATE SECTOR & ACADEMIA

IPAA continued to work with the private sector and academia, strengthening relationships with organisations who support and are involved in public administration.

IPAA partnered with the Australian Council of Learned Academies (ACOLA) on 'The Role of AI in Australia in 2030: Policy Implications and the Nature of Industry in Society' on 18 August 2020. Dr Alan Finkel AO, Australia's Chief Scientist presented a keynote presentation, which was followed by a panel discussion with Professor Genevieve Bell AO, Director of the 3A Institute at the Australian National University, Narelle Luchetti, Head of Division at the Department of Industry, Science, Energy and Resources and Dr Simon Barry, Deputy Director at Data 61.

IPAA NATIONAL

IPAA ACT continues to work collaboratively with the IPAA National Council and other IPAA state and territory divisions.

The IPAA National Secretariat function sits within the IPAA ACT division, with the IPAA ACT CEO, Caroline Walsh, also holding the position of IPAA National Executive Director.

The IPAA ACT team support the National function to deliver many Australia-wide initiatives such as the National Perspectives Podcast, the annual National Conference, the National Fellow Awards, the Public Administration Research Trust Fund grants and the Sam Richardson Award.

The state and territory CEOs and Executive Directors meet regularly to discuss collaboration opportunities and issues of importance across the public administration field.

IPAA ACT: 2020–21

DIGITAL ENGAGEMENT & COVID-19

DIGITAL DELIVERY

Digital and online engagement remains a focus for IPAA ACT, following the rapid transition in March 2020 from in-person events to digital events and podcasts. While the easing of ACT government restrictions in the second half of 2020 allowed in-person events to resume, physical distancing requirements reduced audience sizes as the maximum capacity in venues had decreased. In response to this, a 'hybrid' delivery model was developed, with a majority of events promoted for both in-person and virtual attendance. The events were then filmed and streamed live to virtual registrants.

This hybrid model has enabled IPAA ACT a greater reach across Australia, with virtual attendance from members interstate who otherwise would not have been in Canberra for the physical event.

A great example of the success of the hybrid model was the delivery of the 2020 'Annual Address to the Australian Public Service,' a keynote address by the Secretary of the Department of the Prime Minister and Cabinet on 15 December 2020. This event attracted 203 in-person attendees, with 259 attendees connecting to the livestream. This was a 152% increase on the same event in 2019, which at the time was held for in-person attendees only.

PODCASTS

The 'Work with Purpose' podcast remains extremely successful since its launch in April 2020.

Work with Purpose explores the important role the Australian Public Service and supporting organisations are playing in the Government's response to and recovery from the COVID-19 pandemic, and priorities for the future. The series is produced in a partnership between contentgroup and IPAA ACT, with the support of the Australian Public Service Commission. The podcast is released fortnightly and available on Soundcloud, Spotify, Google Podcasts, Apple Podcasts and Stitcher and has attracted over

39,600 listeners during the year.

The podcast continues to see an increasing audience base across Australia, with the special national series 'A National Perspective' also continuing to be popular.

IPAA CONNECT

The fortnightly newsletter 'IPAA Connect' is collection of curated content and resources from across the public sector. The newsletter is aimed at keeping members connected and updated on current IPAA events as well as relevant activities and resources from across the public sector profession.

There were 34 issues of the newsletter from July to June and 52,582 'unique opens'.

Our email mailing list continues to grow, with over 11,900 active subscribers in the 2020–21 year.

WEBSITE

The IPAA ACT website remains a key communication channel, with 86,909 sessions from 53,212 users over the 2020–21 period.

The Work with Purpose landing page was the most popular content on our website, followed by the Homepage, Events landing page and the Future Leaders Program pages.

VIMEO CHANNEL

IPAA's Vimeo Channel continues to grow with a library of over 250 videos now available, covering all of our flagship and digital events. Video content views reached over 6,170 during the year.

SOCIAL MEDIA ENGAGEMENT

Social media engagement increased with regular activity on LinkedIn, Twitter, Facebook and Instagram. The main focus for the year was to improve engagement on our LinkedIn page which led to a 215% increase in followers on that platform.

IPAA ACT

STRATEGIC PRIORITIES 2019–22



OUR MISSION

PROMOTING EXCELLENCE AND PROFESSIONALISM
IN PUBLIC ADMINISTRATION

OUR PRIORITIES

CONNECTING A TRUSTED PUBLIC SERVICE

Provide a platform for collaboration, debate
and adoption of public sector reforms.

PROMOTING A SPIRIT OF SERVICE

Promote the importance, value and
profession of contemporary public service.

KEY INITIATIVES

A LEADING EVENT SERIES

Provide the public sector's leading
platform for discussion and debate on
the challenges and opportunities facing
public administration.

REFORM AND REVIEW

Share and explore international and
Australian changes flowing from public
sector reforms and reviews.

A FLAGSHIP CONFERENCE

Deliver a flagship conference for
Canberra's public sector leaders, and
secondary conferences that deliver value
to members.

PROMOTING EXCELLENCE

Promote public sector excellence and
innovation with award programs for
initiatives that drive positive change for the
Australian population.

RECOGNISING LEADERSHIP

Recognise the contribution of exceptional
public sector leaders across the sector, with
a focus on leaders who are adaptive and
future-focused.

FOSTERING SPIRIT OF SERVICE

Celebrate and promote a diverse and
contemporary public sector that is trusted,
adaptive, collaborative, and citizen-centric.

DEBATE | COLLABORATE | INNOVATE | COMMUNICATE



GROWING CAPABILITY AND PROFESSIONALISM

Enhance capability and increase the professionalism of public administration.

DEVELOPING CAPABILITY

Promote and develop professional capability in the Australian and ACT public services through:

- **MASTER CLASSES** – that reinforce skills through group learning with respected leaders.
- **FUTURE LEADERS** – develop, foster and support emerging and future leaders.
- **MENTORING** – connect and nurture leaders and professionals from across the sector.
- **NETWORKS** – that provide opportunities, through open and closed sessions, for people from across the sector to meet and interact.

EXTENDING OUR INFLUENCE AND ENGAGEMENT

Extend our reach and partnerships to increase our influence.

PARTNERING ACROSS THE SECTOR

Partner with the public sector to support reform and change within public administration.

PRIVATE SECTOR, PEAK BODIES, ACADEMIA

Extend and deepen partnerships and alliances that leverage content and increase IPAA's reach.

BROADENING OUR MEMBERSHIP

Extend and diversify membership across the sector, including broadening our audience and increasing value for individual members.

INCREASING NATIONAL COLLABORATION

Drive increased national collaboration with the IPAA divisions in all states and territories.

BUILD YOUR CONNECTIONS
CHALLENGE YOUR THINKING

IPAA
ACT

IPAA ACT: A YEAR IN PHOTOS



Dr Steven Kennedy PSM



Rebecca Skinner



Hamish Hansford, Narelle Devine CSM, Abigail Bradshaw CSC, Justine Gough and Heather Cook at the Cyber Security – A Team Sport held on 6 November 2020.



Paul Way PSM, Virginia Haussegger AM, Caroline Edwards PSM, Dr Ros Baxter PSM and Aunty Jude Barlow at the Spirit of Service event held on 3 June 2021.



Simon Atkinson with colleagues at a Secretary Series event held on 24 June 2021.



Future Leaders Program Cohort 1.



Kathryn Campbell AO CSC, Daniel Savage, Abby Meyer (on screen), Fiona Thornton, Nathan Hannigan at the launch of the APS Disability Employment Strategy: From intention to action held on 3 December 2020.

IPAA ACT: A YEAR IN PHOTOS



Andrew Walter



Harinder Sidhu



General Angus Campbell AO DSC and Frances Adamson AC after the Diplomacy on the Frontline event.



Megan Aponte-Payne, Dr Steven Kennedy PSM, Dr David Gruen, Dr Ken Henry AC, Dr Malcolm Edey, Meghan Quinn PSM, David Tune AO PSM, Isabelle Franklin at the Public Policy lessons from the Global Financial Crisis event.



Sue Weston PSM



Simon Temby



Professor Andrew Campbell, Dr Cathy Foley AO PSM, Dr Cayte Rowe and Professor Tanya Monro at a Women Superstars of STEM Work with Purpose podcast launched on 10 May 2021.



Letitia Hope and Professor Tom Calma AO at the Indigenous Voice webinar held on 29 March 2021.

IPAA ACT: A YEAR IN PHOTOS



Randall Brugeaud, Jacquie Curtis and Dr David Gruen speaking about the APS Professions on a Work with Purpose released 11 March 2021.



David Tune AO PSM, Dr Malcolm Edey, Meghan Quinn PSM, Dr Ken Henry AC and Dr David Gruen at the Public Policy Lessons from the Global Financial Crisis event held on 17 May 2021.



Michael Pezzullo AO and Dr Steven Kennedy PSM at a Secretary Series event held on 25 November 2020.



Vice Admiral David Johnston AO RAN, General Angus Campbell AO DSC, Senator the Hon Linda Reynolds CSC, Greg Moriarty and Katherine Jones PSM at the launch of the Lead the Way: Defence Transformation Strategy.



Guests at the Executive Assistant Series End of Year Event held on 16 December 2020.



David Fredericks PSM, Simon Atkinson, Rosemary Huxtable PSM, Philip Gaetjens, Professor Brendan Murphy, Liz Cosson AM CSC, Andrew Metcalf AO, Peter Woolcott AO, Chris Moraitis PSM, Dr Michele Bruniges AM, Frances Adamson AC, Dr Steven Kennedy PSM, Katherine Campbell AO CSC, Michael Pezzullo AO at the Annual Address to the APS held on 15 December 2020.

IPAA ACT: A YEAR IN PHOTOS



David Hazlehurst, Professor Genevieve Bell AO and Narelle Luchetti at The Role of AI in Australia in 2030: Policy implications and the Nature of Industry in Society event on 18 August 2020.



Dr Gordon de Brouwer PSM, Dr Jenny Gordon, Chris Richardson and Professor Renée Fry-McKibbin speaking at the Economic Recovery Scenarios event on 10 September 2020.



Andrew Colvin APM OAM and Christine Morgan in conversation during a Work with Purpose podcast on Mental Wellbeing on 15 March 2021.



Andy Penn speaking on a Work with Purpose podcast about the future of digital technologies in Australia.



Clare Walsh and Mary Wiley-Smith at a Work with Purpose podcast on the APS Workforce Strategy on 24 May 2021.



Eleanor Kay and Philip Gaetjens speaking on a Work with Purpose podcast on the strengthening the APS's service delivery which was released in 14 September 2020.

IPAA ACT

FINANCIAL PERFORMANCE 2020–21



Institute of Public Administration Australia (ACT) Limited

ABN: 24 656 727 375

Directors' Report

30 June 2021

The directors present their report on Institute of Public Administration Australia (ACT) Limited (the Company) for the financial year ended 30 June 2021.

General information

Information on directors

The names of each person who has been a director during the year and to the date of this report are:

- Dr Steven Kennedy PSM
- Michael Manthorpe PSM
- Alison Larkins
- Cath Ingram
- Barry Mewett
- David Hazlehurst (3/5/21-30/6/21)
- Elizabeth Kelly PSM (1/7/20-31/3/21)

Directors have been in office since the start of the financial year to the date of this report unless otherwise stated.

Principal activities

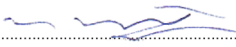
The principal activity of Institute of Public Administration Australia (ACT) Limited during the financial year were to promote excellence and professionalism in public administration.

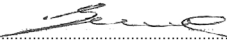
No significant changes in the nature of the Company's activity occurred during the financial year.

Auditor's independence declaration

The lead auditor's independence declaration in accordance with section 307C of the *Corporations Act 2001*, for the year ended 30 June 2021 has been received and can be found on page 2 of the financial report.

Signed in accordance with a resolution of the Board of Directors:

Director: 
M. MANTHORPE

Director: 

Dated this 19th day of August 2021



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AUDITOR'S INDEPENDENCE DECLARATION UNDER S307C OF THE CORPORATIONS ACT 2001 TO THE DIRECTORS OF THE INSTITUTE OF PUBLIC ADMINISTRATION AUSTRALIA (ACT) LIMITED

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2021 there have been no contraventions of:

- i. the auditor independence requirements as set out in the *Corporations Act 2001* in relation to the audit; and
- ii. any applicable code of professional conduct in relation to the audit.

A handwritten signature in black ink, appearing to read 'Sart Spinks'.

Sart Spinks, CA
Registered Company Auditor
BellchambersBarrett

Canberra, ACT
Dated this 19th day of August 2021

Institute of Public Administration Australia (ACT) Limited

ABN: 24 656 727 375

Statement of Profit or Loss and Other Comprehensive Income
For the Year Ended 30 June 2021

		2021	2020
	Note	\$	\$
Revenue	2	1,658,064	2,156,850
Operating expenses		(174,841)	(656,455)
Employee benefits expense	3	(1,001,151)	(983,288)
Depreciation expense		(38,874)	(42,450)
Digital and ICT expenses		(67,683)	(68,169)
Administration expenses		(98,219)	(125,755)
IPAA National Secretariat expenses		(106,049)	(121,080)
Property related expenses		(42,725)	(34,357)
Right of use asset expenses	9	(92,472)	(97,186)
Motor vehicle expenses		(1,227)	(5,439)
Surplus before income tax		34,823	22,671
Income tax expense		-	-
Surplus for the year		34,823	22,671
Other comprehensive income for the year		-	-
Total comprehensive income for the year		34,823	22,671

The accompanying notes form part of these financial statements.

Institute of Public Administration Australia (ACT) Limited

ABN: 24 656 727 375

Statement of Financial Position
As At 30 June 2021

	Note	2021 \$	2020 \$
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	4	876,487	1,183,213
Financial assets	5	1,093,763	1,084,330
Trade and other receivables	6	26,048	31,039
Other assets	7	66,509	35,760
TOTAL CURRENT ASSETS		2,062,807	2,334,342
NON-CURRENT ASSETS			
Plant and equipment	8	74,432	92,855
Right of use assets	9	165,600	245,087
TOTAL NON-CURRENT ASSETS		240,032	337,942
TOTAL ASSETS		2,302,839	2,672,284
LIABILITIES			
CURRENT LIABILITIES			
Trade and other payables	10	139,044	139,188
Employee benefits	11	33,943	40,664
Other liabilities	12	1,205,390	1,525,711
Lease liabilities – Right of use assets	13	82,570	74,474
TOTAL CURRENT LIABILITIES		1,460,947	1,780,037
NON-CURRENT LIABILITIES			
Employee benefits	11	-	1,760
Lease liabilities – Right of use assets	13	98,123	181,541
TOTAL NON-CURRENT LIABILITIES		98,123	183,301
TOTAL LIABILITIES		1,559,070	1,963,338
NET ASSETS		743,769	708,946
EQUITY			
Retained earnings		743,769	708,946
TOTAL EQUITY		743,769	708,946

The accompanying notes form part of these financial statements.

Institute of Public Administration Australia (ACT) Limited

ABN: 24 656 727 375

Statement of Changes in Equity
For the Year Ended 30 June 2021

2021

	Retained Earnings	Total
	\$	\$
Balance at 1 July 2020	708,946	708,946
Net surplus for the year	34,823	34,823
Balance at 30 June 2021	743,769	743,769

2020

	Retained Earnings	Total
	\$	\$
Balance at 1 July 2019	686,275	686,275
Net surplus for the year	22,671	22,671
Balance at 30 June 2020	708,946	708,946

The accompanying notes form part of these financial statements.

Institute of Public Administration Australia (ACT) Limited

ABN: 24 656 727 375

Statement of Cash Flows
For the Year Ended 30 June 2021

	Note	2021 \$	2020 \$
CASH FLOWS FROM OPERATING ACTIVITIES:			
Receipts from customers		1,240,468	2,182,364
Interest received		9,523	23,917
Government subsidies		231,900	132,500
Finance costs – right of use assets		(12,984)	(17,175)
Payments to suppliers and employees		(1,671,135)	(2,241,611)
Net cash (used in) / provided by operating activities		(202,228)	79,995
CASH FLOWS FROM INVESTING ACTIVITIES:			
Investments in term deposits		(9,433)	(20,796)
Purchase of plant and equipment		(22,694)	(38,745)
Proceeds from sale of plant and equipment		2,952	-
Net cash payments for investing activities		(29,175)	(59,541)
CASH FLOWS FROM FINANCING ACTIVITIES:			
Repayment of lease liabilities		(75,323)	(68,560)
Net cash payments for financing activities		(75,323)	(68,560)
Net (decrease) in cash and cash equivalents held		(306,726)	(48,106)
Cash and cash equivalents at beginning of year		1,183,213	1,231,319
Cash and cash equivalents at end of financial year	4	876,487	1,183,213

The accompanying notes form part of these financial statements.

Institute of Public Administration Australia (ACT) Limited

ABN: 24 656 727 375

Notes to the Financial Statements

For the Year Ended 30 June 2021

Note 1: Summary of Significant Accounting Policies

The financial report covers Institute of Public Administration Australia (ACT) Limited as an individual entity. Institute of Public Administration Australia (ACT) Limited is a not-for-profit entity limited by guarantee, incorporated and domiciled in Australia.

The functional and presentation currency of Institute of Public Administration Australia (ACT) Limited is Australian dollars.

The financial report was authorised for issue on 19 August 2021 by the directors of the Company.

Basis of Preparation

The financial statements are general purpose financial statements that have been prepared in accordance with the Australian Accounting Standards - Reduced Disclosure Requirements of the Australian Accounting Standards Board (AASB) and the *Corporations Act 2001*. The Company is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions. Material accounting policies adopted in the preparation of the financial statements are presented below and have been consistently applied unless stated otherwise.

The financial statements, except for the cash flow information, have been prepared on an accrual basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities. The amounts presented in the financial statements have been rounded to the nearest dollar.

Accounting Policies

a. Income Tax

The Company is exempt from income tax under Division 50 of the *Income Tax Assessment Act 1997*.

b. Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks and other short-term highly liquid investments with original maturities of three months or less.

c. Accounts Receivable and Other Debtors

Accounts receivable and other debtors include amounts due from members as well as amounts receivable from donors. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Accounts receivable are initially recognised at fair value and subsequently measured at amortised cost using the effective interest method, less any provision for impairment. Refer to Note 1(h) for further discussion on the determination of impairment losses.

d. Revenue and Other Income

Revenue is recognised when the amount of the revenue can be measured reliably, it is probable that economic benefits associated with the transaction will flow to the Company and specific criteria relating to the type of revenue as noted below, has been satisfied.

Revenue is measured at the fair value of the consideration received or receivable and is presented net of returns, discounts and rebates.

Income from services

Revenue in relation to rendering of services is recognised depending on whether the outcome of the services can be estimated reliably. If the outcome can be estimated reliably then the stage of completion of the services is used to determine the appropriate level of revenue to be recognised in the period. If the outcome cannot be reliably estimated, then revenue is recognised to the extent of expenses recognised that are recoverable.

A receivable will be recognised when the goods are delivered. The Company's right to consideration is deemed unconditional at this time as only the passage of time is required before payment of that consideration is due.

Institute of Public Administration Australia (ACT) Limited

ABN: 24 656 727 375

Notes to the Financial Statements

For the Year Ended 30 June 2021

d. Revenue and Other Income (continued)

Interest income

Interest is recognised in the statement of comprehensive income using the effective interest method.

Other income

Other income is recognised on an accruals basis when the Company is entitled to it.

All revenue is stated net of the amount of goods and services tax.

In the comparative period

Donations and bequests are recognised as revenue when received.

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument.

Revenue from the rendering of a service is recognised upon the delivery of the service to the customer.

e. Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities, which are recoverable from or payable to the ATO, are presented as operating cash flows included in receipts from customers or payments to suppliers.

f. Financial Instruments

Initial recognition and measurement

Financial instruments are initially measured at fair value, when contractual rights or obligations exist. Subsequent to initial recognition these instruments are measured as set out below.

Fair value represents the price that would be received to sell an asset in an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

Classification and subsequent measurement

The classification of financial assets at initial recognition depends on the financial asset's contractual cash flow characteristics and the Association's business model for managing them. All of the Association's other financial instruments are classified and subsequently measured at amortised cost. The Association applies a simplified approach to calculating expected credit losses (ECL's) for financial assets held at amortised cost by recognising a loss allowance based on lifetime ECL's at each reporting date.

Amortised cost is calculated as:

- (i) the amount at which the financial asset or financial liability is measured at initial recognition
- (ii) less principal repayments
- (iii) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest method
- (iv) less any reduction for impairment.

Institute of Public Administration Australia (ACT) Limited

ABN: 24 656 727 375

Notes to the Financial Statements

For the Year Ended 30 June 2021

f. Financial Assets (continued)

Derecognition

Financial assets are derecognised where the contractual rights to receipt of cash flows expires or the asset is transferred to another party whereby the Association no longer has any significant continuing involvement in the risks and benefits associated with the asset. Financial liabilities are derecognised where the related obligations are either discharged, cancelled or expired. The difference between the carrying value of the financial liability extinguished or transferred to another party and the fair value of consideration paid, including the transfer of non-cash assets or liabilities assumed is recognised in profit or loss.

g. Plant and Equipment

Plant and equipment are measured on the cost basis and are therefore carried at cost less accumulated depreciation and any accumulated impairment losses. In the event the carrying amount of plant and equipment is greater than the estimated recoverable amount, the carrying amount is written down immediately to the estimated recoverable amount and impairment losses recognised either in profit or loss or as a revaluation decrease if the impairment losses relate to a revalued asset. A formal assessment of recoverable amount is made when impairment indicators are present (refer to Note 1(h) for details of impairment).

The cost of fixed assets constructed within the Company includes the cost of materials, direct labour, borrowing costs and an appropriate proportion of fixed and variable overheads.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the Company and the cost of the item can be measured reliably. All other repairs and maintenance are recognised as expenses in profit or loss during the financial period in which they are incurred.

Depreciation

The depreciable amount of all fixed assets, including buildings and capitalised lease assets, is depreciated on a straight-line basis over the asset's useful life commencing from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates used for each class of depreciable assets are:

Class of Fixed Asset	Depreciation Rate
Office Furniture & Equipment	20-33%
Building Improvement	25-30%
ICT	33-50%
Motor Vehicles	20%

The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at the end of each reporting period.

Gains and losses on disposals are determined by comparing net proceeds with the carrying amount. These gains and losses are recognised in profit or loss in the period in which they occur. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained surplus.

h. Impairment of Assets

At the end of each reporting period, the Company reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that an asset may be impaired. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs of disposal and its value in use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised in profit or loss.

Where it is not possible to estimate the recoverable amount of an individual asset, the Company estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Institute of Public Administration Australia (ACT) Limited

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Notes to the Financial Statements

For the Year Ended 30 June 2021

h. Impairment of Assets (continued)

Where the future economic benefits of the asset are not primarily dependent upon the asset's ability to generate net cash inflows and when the Company would, if deprived of the asset, replace its remaining future economic benefits, value in use is determined as the depreciated replacement cost of an asset.

Where an impairment loss on a revalued asset is identified, this is recognised against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that class of asset.

i. Leases

The Company as lessee

At inception of a contract, the Company assesses if the contract contains or is a lease. If there is a lease present, a right of use asset and a corresponding lease liability is recognised by the Company where the Company is a lessee. However, all contracts that are classified as short-term leases (lease with remaining lease term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

The lease liability is measured at the present value of the lease payments still to be paid at commencement date. The lease payments are discounted at the interest rate implicit in the lease.

Lease payments included in the measurement of the lease liability are as follows:

- fixed lease payments less any lease incentives
- variable lease payments rate, initially measured using the index or rate at the commencement date
- the amount expected to be payable by the lessee under residual value guarantees
- the exercise price of purchase options, if the lessee is reasonably certain to exercise the options
- lease payments under extension options if lessee is reasonably certain to exercise the options
- payments for terminating the lease, if the lease term reflects the exercise of an option to terminate the lease.

The right of use assets comprise the initial measurement of the corresponding lease liability as mentioned above, any lease payments made at or before the commencement date as well as any initial direct costs. The subsequent measurement of the right of use assets is at cost less accumulated depreciation and impairment losses.

Right of use assets are depreciated over the lease term or useful life of the underlying asset whichever is the shortest.

Where a lease transfers ownership of the underlying asset or the cost of the right of use asset reflects that the Company anticipates exercising a purchase option, the specific asset is depreciated over the useful life of the underlying asset.

j. Employee Provisions

Short-term employee benefits

Provision is made for the Company's obligation for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Company's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as part of current accounts payable and other payables in the statement of financial position.

Other long-term employee benefits

Provision is made for employees' annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures, and are discounted at rates determined by reference to market yields at the end of the reporting period on high quality corporate bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements of obligations for other long-term employee benefits for changes in assumptions are recognised in profit or loss in the periods in which the changes occur.

The Company's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Company does not have an unconditional right to defer settlement for at least 12 months after the reporting period, in which case the obligations are presented as current provisions.

Institute of Public Administration Australia (ACT) Limited

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Notes to the Financial Statements

For the Year Ended 30 June 2021

k. Comparative Figures

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

l. Provisions

Provisions are recognised when the Company has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result, and that outflow can be reliably measured. Provisions recognised represent the best estimate of the amounts required to settle the obligation at the end of the reporting period.

m. Key Estimates

The Company assesses impairment at the end of each reporting period by evaluation of conditions and events specific to the Company that may be indicative of impairment triggers. Recoverable amounts of relevant assets are reassessed using value-in-use calculations which incorporate various key assumptions.

n. Key Judgements

Employee benefits

For the purpose of measurement, AASB 119: Employee Benefits defines obligations for short-term employee benefits as obligations expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service. As the Company expects that all of its employees would use all of their annual leave entitlements earned during a reporting period before 12 months after the end of the reporting period, the Company believes that obligations for annual leave entitlements satisfy the definition of short-term employee benefits and, therefore, can be measured at the (undiscounted) amounts expected to be paid to employees when the obligations are settled.

Performance obligations under AASB 15

To identify a performance obligation under AASB 15, the promise must be sufficiently specific to be able to determine when the obligation is satisfied. Management exercises judgement to determine whether the promise is sufficiently specific by considering any conditions specified in the arrangement, explicit or implicit, regarding the promised goods or services. In making this assessment, management includes the nature/ type, cost/ value, quantity and the period of transfer related to the goods or services promised.

Lease term and Option to Extend under AASB 16

The lease term is defined as the non-cancellable period of a lease together with both periods covered by an option to extend the lease if the lessee is reasonably certain to exercise that option; and also periods covered by an option to terminate the lease if the lessee is reasonably certain not to exercise that option. The options that are reasonably going to be exercised is a key management judgement that the Company will make. The Company determines the likelihood to exercise the options on a lease-by-lease basis looking at various factors such as which assets are strategic, and which are key to future strategy of the Company.

Going Concern

The COVID-19 outbreak has impacted the way of life in Australia. This has affected the ability of the Company to continue operations as usual and has impacted on its operating results. In accordance with national guidelines, the Company has implemented working arrangements in response to government requirements and to ensure the wellbeing and safety of all employees and visitors.

The Company has determined that there are no going concern risks arising from the impact of the COVID-19 outbreak. The Directors have determined that the Company remains in a healthy cash position and retained stable membership numbers for the 2021 financial year.

It is not possible to reliably estimate the duration and severity of the impact of COVID-19, as well as the impact on the financial position and results of the Company for future periods. However, based on analysis of the financial performance and position the financial statements have been prepared on a going concern basis. The Company believes at this point in time that there is no significant doubt about the entity's ability to continue as a going concern.

o. New and Amended Accounting Policies Adopted by the Company

Initial adoption of AASB 2020-04 COVID-19 – Related Rent Concessions

AASB 2020-4 Amendments to Australian Accounting Standards – COVID-19 Related Rent Concessions amends AASB 16 by providing a practical expedient that permits lessees to assess whether rent concessions that occur as a direct consequence of the COVID-19 pandemic and, if certain conditions are met, account for those rent concessions as if they were not lease modifications.

Institute of Public Administration Australia (ACT) Limited

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Notes to the Financial Statements For the Year Ended 30 June 2021

Note 2: Revenue and Other Income

	2021	2020
	\$	\$
Revenue		
Membership fees		
- Corporate	766,657	831,723
- Individual	28,152	33,297
Sponsorship	142,000	164,000
Interest income	9,523	23,917
Programs	254,845	709,199
Professional development	58,000	81,940
Other income	172,156	175,974
Government Stimulus	222,450	132,950
Publications	4,281	3,850
Total Revenue and Other Income	1,658,064	2,156,850

Note 3: Key Management Personnel Remuneration

The totals of remuneration paid to the key management personnel of the Institute of Public Administration Australia (ACT) Limited during the year are as follows:

	2021	2020
	\$	\$
Key management personnel compensation	276,085	258,964

Note 4: Cash and Cash Equivalents

	Note	2021	2020
		\$	\$
Cash and cash equivalents	14	876,487	1,183,213

Note 5: Financial Assets

		2021	2020
		\$	\$
CURRENT			
Financial assets	14	1,093,763	1,084,330

Institute of Public Administration Australia (ACT) Limited

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Notes to the Financial Statements

For the Year Ended 30 June 2021

Note 6: Trade and Other Receivables

	Note	2021	2020
		\$	\$
Trade receivables	14	26,048	31,039

Note 7: Other Assets

	2021	2020
	\$	\$
CURRENT		
Accrued income	-	9,450
Prepayments	66,509	26,310
	66,509	35,760

Note 8: Plant and Equipment

	2021	2020
	\$	\$
Office equipment		
At cost	60,592	52,210
Accumulated depreciation	(38,066)	(27,967)
Total office equipment	22,526	24,243
Leasehold Improvements		
At cost	129,345	124,818
Accumulated depreciation	(107,211)	(89,912)
Total leasehold improvements	22,134	34,906
Motor Vehicles		
At Cost	29,109	29,109
Accumulated depreciation	(8,150)	(2,329)
Total Motor Vehicles	20,959	26,780
Information and Communications Technology (ICT)		
At cost	29,995	18,632
Accumulated depreciation	(21,182)	(11,706)
Total ICT	8,813	6,926
Total plant and equipment	74,432	92,855

Institute of Public Administration Australia (ACT) Limited

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Notes to the Financial Statements
For the Year Ended 30 June 2021
Note 8: Plant and Equipment (continued)
(a) Movements in Carrying Amounts

Movement in the carrying amounts for each class of plant and equipment between the beginning and the end of the current financial year:

	Office Furniture & Equipment \$	ICT \$	Leasehold Improvements \$	Motor Vehicles \$	Total \$
Year ended 30 June 2021					
Balance at the beginning of year	24,243	6,926	34,906	26,780	92,855
Additions	5,436	12,733	4,525	-	22,694
Disposals	-	(2,952)	-	-	(2,952)
Depreciation write-back	-	709	-	-	709
Depreciation expense	(7,153)	(8,603)	(17,297)	(5,821)	(38,874)
Balance at the end of the year	22,526	8,813	22,134	20,959	74,432

Note 9: Right of Use Assets

The Company's lease portfolio includes leasehold buildings. This lease has a lease term of 5 years.

The option to extend or terminate are contained in the property leases of the Company. These clauses provide the Company opportunities to manage leases in order to align with its strategies. All of the extension or termination options are only exercisable by the Company. The extension options or termination options which were probable to be exercised have been included in the calculation of the Right of use asset.

This lease is measured at cost in accordance with the Company's accounting policy as outlined in Note 1.

i) AASB 16 related amounts recognised in the balance sheet

Right of use assets	2021	2020
	\$	\$
Leased premises	324,575	324,575
Accumulated depreciation	(158,975)	(79,488)
Total right of use asset	165,600	245,087
Movements in carrying amounts		
	2021	2020
	\$	\$
Opening Net Carrying Amount	245,087	324,575
Depreciation expense	(79,487)	(79,488)
Net carrying amount	165,600	245,087

Institute of Public Administration Australia (ACT) Limited

ABN: 24 656 727 375

Notes to the Financial Statements
For the Year Ended 30 June 2021
Note 9: Right of Use Assets (continued)

ii) AASB 16 related amounts recognised in the statement of profit or loss

	2021	2020
	\$	\$
Finance costs	(12,984)	(17,698)
Depreciation – right of use assets	(79,487)	(79,488)
	<u>92,471</u>	<u>97,186</u>

Note 10: Trade and Other Payables

	Note	2021	2020
		\$	\$
CURRENT			
Trade payables	10(a)	10,727	7,091
Accrued expenses		10,250	15,774
Payroll liabilities		52,624	30,503
GST payable		65,443	85,820
Total trade and other payables		<u>139,044</u>	<u>139,188</u>

(a) Financial liabilities at amortised cost classified as trade and other payables

	Note	2021	2020
		\$	\$
Financial liabilities as trade and other payables	14	<u>10,727</u>	<u>7,091</u>

Note 11: Employee Benefits

	2021	2020
	\$	\$
CURRENT		
Provision for annual leave	<u>33,943</u>	<u>40,664</u>
NON-CURRENT		
Provision for long service leave	<u>-</u>	<u>1,760</u>

Institute of Public Administration Australia (ACT) Limited

ABN: 24 656 727 375

Notes to the Financial Statements
For the Year Ended 30 June 2021
Note 11: Employee Benefits (continued)
Employee provisions

Employee provisions represent amounts accrued for annual leave and long service leave.

The current portion for this provision includes the total amount accrued for annual leave entitlements and the amounts accrued for long service leave entitlements that have vested due to employees having completed the required period of service. Based on past experience, the Company does not expect the full amount of annual leave or long service leave balances classified as current liabilities to be settled within the next 12 months. However, these amounts must be classified as current liabilities since the Company does not have an unconditional right to defer the settlement of these amounts in the event employees wish to use their leave entitlement.

Note 12: Other Liabilities

	2021	2020
	\$	\$
CURRENT		
Income received in advance	227,832	204,192
Memberships in advance	943,558	1,253,519
Sponsorships in advance	34,000	68,000
	<u>1,205,390</u>	<u>1,525,711</u>

Note 13: Lease Liabilities

	2021	2020
	\$	\$
CURRENT		
Lease liability – Right of use asset	<u>82,570</u>	<u>74,474</u>
NON-CURRENT		
Lease liability – Right of use asset	<u>98,123</u>	<u>181,541</u>

Institute of Public Administration Australia (ACT) Limited

ABN: 24 656 727 375

Notes to the Financial Statements For the Year Ended 30 June 2021

Note 14: Financial Risk Management

The Company's financial instruments consist mainly of deposits with banks, short-term and long-term investments, accounts receivable and payable and lease liabilities.

The totals for each category of financial instruments, measured in accordance with AASB 9: Financial Instruments as detailed in the accounting policies to these financial statements, are as follows:

		2021	2020
		\$	\$
Financial assets	Note		
Held at amortised cost			
Cash and cash equivalents	4	876,487	1,183,213
Term deposit	5	1,093,763	1,084,330
Trade receivables	6	26,048	31,039
Total financial assets		1,999,298	2,298,582
Financial liabilities			
Trade payables	10(a)	10,727	7,091
Total financial liabilities		10,727	7,091

Note 15: Related Party Transactions

The Company's related parties include members from the Institute of Public Administration Australia - National Council.

Members of National Council

Members of National Council provide their services in a voluntary capacity. They receive no remuneration or retirement benefits. They are reimbursed for their out of pocket travel and related expenses.

Note 16: Events after the Reporting Period

The directors are not aware of any significant events since the end of the reporting period ending 30 June 2021.

Note 17: Statutory Information

The registered office and principal place of business of the Company is:

Institute of Public Administration Australia (ACT) Limited

Unit 4A, 16 National Circuit

Barton ACT 2600

Institute of Public Administration Australia (ACT) Limited

ABN: 24 656 727 375

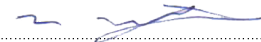
Directors' Declaration

The directors of the Company declare that:

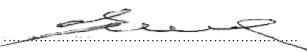
1. The financial statements and notes, as set out on pages 3 to 17, are in accordance with the *Corporations Act 2001* and:
 - a. comply with Australian Accounting Standards - Reduced Disclosure Requirements; and
 - b. give a true and fair view of the financial position as at 30 June 2021 and of the performance for the year ended on that date of the Company.
2. In the directors' opinion, there are reasonable grounds to believe that the Company will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of Directors.

Director


M. MANTHORPE

Director



Dated 19 August 2021



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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE INSTITUTE OF PUBLIC ADMINISTRATION AUSTRALIA (ACT) LIMITED

Report on the Audit of the Financial Report

Opinion

We have audited the accompanying financial report of the Institute of Public Administration Australia (ACT) Limited (the Company), which comprises the statement of financial position as at 30 June 2021, the statement of profit or loss and other comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the directors' declaration.

In our opinion, the financial report of the Company is in accordance with the *Corporations Act 2001*, including:

- (i) giving a true and fair view of the Company's financial position as at 30 June 2021 and of its performance for the year then ended
- (ii) complying with Australian Accounting Standards – Reduced Disclosure Requirements and the *Corporations Regulations 2001*.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the Company in accordance with the auditor independence requirements of the *Corporations Act 2001* and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of matter

We draw attention to Note 1(n) of the financial report which notes the outbreak of COVID-19 as a global pandemic and how this has been considered by the directors in the preparation of the financial report. The impact of COVID-19 is an unprecedented event, which continues to cause a high level of uncertainty and volatility. As set out in the financial statements, no adjustments have been made to financial statements as at 30 June 2021 for the impacts of COVID-19. Our opinion is not modified in respect of this matter.

Information Other than the Financial Report and Auditor's Report Thereon

The directors are responsible for the other information. The other information comprises the information included in the annual report for the year ended 30 June 2021 but does not include the financial report and our auditor's report thereon. Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon. In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Responsibilities of the Directors for the Financial Report

The directors of the Company are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards – Reduced Disclosure Requirements and the *Corporations Act 2001* and for such internal control as the directors determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.



INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE INSTITUTE OF PUBLIC ADMINISTRATION AUSTRALIA (ACT) LIMITED

In preparing the financial report, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibility for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the directors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Sart Spinks, CA
Registered Company Auditor
BellchambersBarrett

Canberra, ACT
Dated this 19th day of August 2021

IPAA ACT: ACKNOWLEDGEMENTS

IPAA ACT wishes to acknowledge the many Committee Chairs and members, event facilitators, speakers, judges, individual members and organisations who generously contributed to our success over the past year.

We also wish to thank the many suppliers who have helped us deliver our range of events and services, often at a discounted or reduced rate.

If you are interested in working with IPAA ACT, as a partner, supplier or sponsor, please contact us.

CONTACTS

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All information and occupants of positions in this report is provided as at 30 June 2021.

BUILD YOUR CONNECTIONS
CHALLENGE YOUR THINKING

INSTITUTE OF
PUBLIC ADMINISTRATION
AUSTRALIA

IPAA
ACT

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